

AISC SCHOOL NURSE JOB DESCRIPTION

Job Overview

The American International School of Conakry (AISC) is the only accredited English-medium school in Guinea, We offer an American-style education based on the AERO Standards. From Pre-K through Grade 12, we engage with children and their families to provide a solid education that develops critical thinking, relationship building skills, imagination, and compassion. We are seeking to hire a talented, caring and committed bi-lingual School Nurse to join our team.

Responsibilities for School Nurse

- Take the lead on the care and transport of students or staff members displaying symptoms of Covid-19.
- Organize emergencies, care and ensure a nursing follow-up of the students, faculty and staff in coordination with the School Director.
- Carry out or dispense medical prescriptions or advice.
- Serve as a liaison with the Staff and Teachers' Medical Insurance SAHAM.
- To establish according to the best practices a correct diagnosis based on his/her experience and on the symptoms visible or expressed by the patient.
- Administer medication.
- Refer employees to health specialists in the event that the Nurse's Office is unable to manage the injuries or illnesses in question.
- To intervene at any time in case of need in relation to emergencies outside the conventional hours of service.
- To conduct classroom and hygiene visits.
- Contribute to the school integration of children with medical disabilities.
- Ensure the follow-up of the nursing service by producing a quarterly report presented to the School Director.
- Ensure the proper functioning of the medical equipment and the inventory of the school's pharmacy.
- Actively contribute with the teaching staff to the implementation of a dynamic policy of information, awareness and health education of students in the school.
- Participate in the implementation of appropriate measures in case of major events.
- Other duties as assigned.

Qualifications for School Nurse

Registered Nurse (RN) license.

Minimum of three years of working experience (preferably in a school setting).

Bilingual (English & French).

Knowledge of many areas of health including mental health.

Knowledge of school laws and policies and Guinea health regulations is an asset.

Ability to work independently or with others.

Send your CV, application letter and credentials to exec@aisconakry.org and director@aisconakry.org before May 16, 2021.